**FORM – Instructions:** [**Call 1 for Reflective Cases(English version)**](https://www.mobilescuela.com/personaltech-tecnologia)

**Length:** a **limit of 200 words per answer** (each question is in bold in the form below). The maximum of pages for each Case (whole form) in total is **4 pages**. You can delete examples or clarifications in brackets to have more space for your answers.

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| **Call 1: Decisions on personal technologies use in and for school during the Covid-19 pandemic** | |
| **AUTHOR(S)** | |
| **Name of the author(s) of this Case:**  (maximum 2 authors)  **Contact details of one of the authors:**  *(for internal use only)* | **Role of author(s) in school or affiliation:** |
| **Date this Case was submitted:**  DD/MM/YY | **Date the events in this Case took place:**  (for example: month(s) and year, or academic year) |
| **SCHOOL** | |
| **Name of school and website (if there is one)**  *(for internal use only)* | **City/town and country** |
| **Levels available:**  **Number classes/tutor groups per level:** | **Total number of teachers:** |
| **Total enrolment**  (add year of the data) | **Kind of school** (based on funding)  -Public funded  -Privately funded  -Other, which? |
| **REFLECTIVE CASE** | |
| **Name of the Case**  (a short title that conveys the main idea of the Case) | **Scope of the Case:** (choose one)  -School level  -Department/subject level  -Class or tutor group level  -Classes or one teacher level |
| **DESCRIPTIVE**  **What is the current situation about personal technology use and/or presence in X (depending on the scope: the school, the department of…, or your classes), regarding X aspect(s)?** (Only descriptive – add any contextual information about the school, classes or other that helps to understand the Case)  **How were these decisions taken or how did the situation get to this point?**  (A formal or informal process? How long that process took place? What people got involved?)  **What factors or events were/are being considered?** (Divide them into the following categories)  -National or local level: public policies, programmes, local authorities  -School level: institutional, school officials  -Teachers and teaching  -Students and learning  -Students’ families and parents  -Other  **What was the role of the Covid-19 pandemic on this situation, actions, or decisions?** | |
| **EVALUATIVE**  **How would you -the author(s)- evaluate this situation or decisions?** (what aspects work well, what other need improvement? Express your reasons for your opinions. Some examples: enforcement, accountability, clarity, dissemination…)  **What decisions or practices implemented you believe should stay in the future? What others need to disappear or improve?**  **What other factors or events should have been considered at the present and/or for further action?** (or what new factors or events have showed up)  (Divide them into the following categories)  -National or local level: public policies, programmes, local authorities  -School level: institutional, school officials  -Teachers and teaching  -Students and learning  -Students’ families and parents  -Other | |
| **FUTURE VISIONING**  **What would be an ideal scenario regarding the use and presence of personal technologies in the school and/or for schoolwork?** (think about different settings, dimensions, kind of uses, etc You can focus here on the scope of the Case or go beyond that. Imagine there are not constraints for your future scenario) | |
| **REALISATION AND NEXT STEPS**  **What resources or assets are already available in your school (department, class…) that can be included or considered to make your ideal scenario to happen or to improve the current scenario?** (Provide a short description for the resources mentioned. Example or resources: budget, interpersonal relationships, teamwork, expertise, ways of working…).  **What else is left to improve the current situation? Regulations or guidance regarding the use and presence of personal technologies in school and for schoolwork?** (Provide a short description for the aspects mentioned. For example: clearer guidelines, accountability, financial resources, equipment, support from school/local authorities…)  **How these o some of these aspects can be achieved or obtained?** | |