**FORM – Instructions:** [**Call 2 for Reflexive Cases (English version)**](https://www.mobilescuela.com/teachers-19-profesores-19-1)

**Length:** a **limit of 200 words per answer** (each question is in bold in the form below). The maximum of pages for each Case (whole form) in total is **3 pages**. You can delete examples or clarifications in brackets to have more space for your answers.

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| **Call 2: Teachers and Pre-service teachers using digital technologies for schoolwork during the covid-19 pandemic** | |
| **AUTHOR(s)** | |
| **Name of the author(s) of this case:**  (maximum 2)  **Contact details of one of the authors:**  *(for internal use only)* | **Role of author(s) in school or affiliation:** |
| **Date this case was submitted:**  DD/MM/YY | **Date the events in this Case took place:**  (for example: month(s) and year, or academic year) |
| **SCHOOL** | |
| **Name of school and website (if there is one)**  *(for internal use only)* | **City/town and country** |
| **Levels available:**  **Number classes/tutor groups per level:** | **Total number of teachers:** |
| **Enrolment**  (add year of the data) | **Kind of school** (based on funding)  -Public funded  -Privately funded  :Other, which? |
| **REFLECTIVE CASE** | |
| **Name of the case**  (a short title that conveys main idea of the case) | **Kind of case:** (choose one)  -About classes/lesson hours  -Assessment  -Lesson planning  -Communication  -Other (create a category or briefly describe what the case is about) |
| **DESCRIPTIVE**  **Describe what happened in your (placement) school and/or class once the covid-19 pandemic hit your country/region.** (General context before describing the specific case. Did your school close at some point? What measures were taken? Were those measures school or local-based, or national level? Add some information at the national/local level about the pandemic if necessary). | |
| **DESCRIPTIVE**  **What the case is about?** (What led to opting to incorporate or adjust an aspect of your work or class? What technologies and/or platforms were used? For what purpose? How long was this for? Focus on describing the Case, not assessing it yet).  **If the case is about pedagogical/curricular use of technologies, please provide more specific details about the aims and objective of the class or unit** (Why the technologies or platforms used were chosen? If it is about a class or material adjusted from a face-to-face class, what aspects were considered for the adjustments or decisions?) | |
| **DESCRIPTIVE**  **How the use of technologies described above was or is being defined? How was/is the decision process? Who participated?** (Was this an individual or a collective decision? How long did it take? What kind of support from school, local authorities or Educational Department was received, if any?)  **What factors/aspects were considered and by whom?** (Include: personal factors, students’ (or their families’), and school resources available or absent to take the decision or adopt a certain approach) | |
| **EVALUATIVE**  **How you -author(s)- evaluate the decisions and actions adopted regarding the use of technologies described? Were/Are the technologies used and processes followed appropriate? Why yes or no?**  **What would you – the author(s)- do next time, if you had the chance of trying this again in the future?** (would you do the same or would you make some changes? Which ones? Why?) | |
| **REALISATION**  **What is needed and from whom to make the positive elements of the Case sustainable?** (Mention the positive elements and resources or assets needed with a short explanation)  **What resources or assets are already available in your school (department, class…) that could better utilised/capitalised to make the positive elements of the Case sustainable?** (For example:work relationships, trust, financial resources, equipment, institutional support) | |